

Processing Limit Request Form

Important: Please read before proceeding:

*ALL INFORMATION LISTED IS REQUIRED AND MUST BE COMPLETED.

*PLEASE FAX THIS REQUEST FORM TO CUSTOMER SUPPORT [866.453.2060](tel:866.453.2060).

*THIS REQUEST WILL NOT BE EFFECTIVE UNTIL THE REQUIRED DOCUMENTS ARE PROVIDED AND APPROVED.

*MERCHANT MUST MAKE ACCOUNT CHANGES DIRECTLY WITH AMERICAN EXPRESS
(800) 437-0491.

Merchant Name _____

Merchant Number _____

Web Site: _____

Requested Monthly Processing Limit: _____

Requested Average Ticket: _____

PLEASE EXPLAIN THE REASON FOR THE CHANGE BELOW AND PROVIDE A BRIEF DESCRIPTION OF PRODUCTS SOLD

NOTE: ADDITIONAL DOCUMENTATION MAY BE REQUIRED TO PROCESS YOUR REQUEST

Signature of Authorized Principal (as specified on the Merchant Account Application/Agreement)

DATE

PRINT NAME

PHONE

EMAIL

Please direct all questions to Customer Support at 866-979-0260. Fax to 866.453.2060. support@emerchant.com

OFFICE USE ONLY

BANK _____ DATE _____

GATEWAY _____ DATE _____